

## GOVERNANCE AND MEMBERSHIP COMMITTEE

June 7, 2021

8:30 A.M.

ZOOM Meeting platform

**PRESENT:** D. Burrows, J. Tavares, S. Pronti, H. McDaniel

**EXCUSED:**

**STAFF:** N. Branosky, D. Achilles

### CALL TO ORDER

Mr. Burrows called the meeting to order at 8:33 a.m.

### APPROVAL OF MINUTES – February 10, 2021

It was moved by Mr. Pronti, seconded by Ms. McDaniel, adopted by voice vote of members present to approve the minutes of February 10, 2021 as written.

### VACANCIES

#### UPDATE ON MEMBERSHIP OUTREACH AND NEXT STEPS

Mr. Burrows reported that the Governance and Membership Committee is moving forward with submitting applications for re-appointment for all Board members with expiring term of June 30, 2021 at the Legislature meeting Tuesday, June 15<sup>th</sup>.

#### OUTREACH TO EXPIRING BOARD MEMBERS

Ms. Tavares reported to the Committee that in researching the seat for Challenge Workforce Solutions, Ms. Burke, Business Operations and Clinic Services for Mozaic, has been suggested by Mr. Connely, President and CEO of Mozaic. Ms. Tavares reminded the Committee that Mozaic and Challenge Workforce Solutions are two separate organizations that have formed an alliance to work together to provide services to the public.

Ms. Branosky informed the Committee that Mr. Abdelrehim, Homewood Suites, has not attended meetings for almost a year. Ms. Branosky suggest that since Ms. Tarshus, Hilton of Ithaca, represents the Hilton Hotels, the Board does not need two representative from the same organization. Ms. Tavares corrected that the two entities are not owned by the same parent company. Mr. Burrows will reach out to Mr. Abdelrehim to find out if he has other commitments from the pandemic and how to move forward.

## **DISCUSSION OF DAY/TIME OF WORKFORCE DEVELOPMENT BOARD MEETING**

Mr. Burrows informed the Committee that there needs to be a discussion on date/time for the Workforce Development Board meeting. Mr. Burrows reported that the policy for open meeting needs to be reviewed and updated for meeting to be hybrid and voted on by the Legislature. The Committee will move forward with confirming with Board members: mornings 8:30 and what day would be best for attendance (Tuesday, Wednesday, or Thursday.)

Next Governance and Membership Committee Meeting will be scheduled for Wednesday, September, 15, 2021, at 8:30 a.m.

## **ADJOURNMENT**

Mr. Burrows adjourned the meeting at 9:07a.m.

**2021 WIOA Board Membership**

	NAME	TYPE OF ORG	INDUSTRY	BUSINESS NAME	EXP 2021	VACANT	VACANCY - NEW MEMBER	Y / N
1	Mohamed Abdelrehim	Business	Hospitality	Homewood Suites				
1	Allan Bishop	Business	Higher Education	Cornell	X			
1	Derek Burrows	Business	Customer Computer Programming	Grammatech	X			
1	Brian Forrest	Business	Health Services	Cayuga Medical Center				
1	Kirra Franzese	Business	Higher Education	Ithaca College				
1	Amy Iles	Business	Accounting, Tax Prep, Bookkeeping and Payroll Services	Sciarabba Walker	X		Received Application	X
1	Kevin Kersey	Business	Manufacturing/High Tech	Rheonix/Incodema3D				
1	Paul Levesque	Business	Architectural Services	Holt Architects				
1	Scott Pronti	Business	Financial	Tompkins Trust Company	X			
1	Jay Sharpiro	Business	Manufacturing/High Tech	BorgWarner				
1	Jennifer Tavares	Business	Business Network	Chamber of Commerce				
1	Teri Tarshus	Business	Hospitality	Ithaca Hilton Inn	X		Received Application	X
1	Christopher Malcolm	Business	Retail	Wegmans				
13								
1	Jeff Matteson	Adult Ed./Literacy Rep.	<b>Mandated Partner</b>	TST BOCES				
1	Jack Lance	Vocational Rehabilitation	<b>Mandated Partner</b>	ACCES-VR				
1	Carrie Whitmore	Higher Education	<b>Mandated Partner</b>	TC3	X		Received Application	X
1	Kip Cerasaro	NYS DOL	<b>Mandated Partner</b>	NYS DOL				
1	Heather McDaniel	Economic Development Rep.	<b>Mandated Partner</b>	TCAD	X		Received Application	X
1	Kit Kephart	TANF Rep.		DSS	X		Received Application	X
1	Kate Shanks-Booth	Youth Serving Organization		CYS				
1	Lee Dillon	Community-based Organization		TC Action	X		Received Application	X
1	John Cometti	Labor Organization		Teamsters Local 317	X		Received Application	X
1	Joe Sammons	Org. Serving Ind. w/ Disabilities		Challenge Workforce Solutions				
1	Todd Bruer	Labor Org./Apprenticeship		IBEW Local				
11								
	<b>Ex-Officio - Non Voting Members</b>							
	Jackie Mouillesseaux	WIOA Title I						
	Amie Hendrix	County Admin.						

Michelle Cocco

Mon 2/8/2021 10:07 AM

To: Diane Achilles

**Tompkins County Workforce Development Board**

Established via Resolution No.54 of 2015. **These are Chair's Appointments** - First Appointments made by Chairman Lane May 5, 2015. Three-year terms expiring June 30. 51 percent of the seats are required to be represented by Business; Board must be chaired by Business Representative, C-27 - Local Law 1 of 2017.

**Appt. Date**    **2021**

6/05/18    **Business** – Allan D. Bishop, 305 Prospect Street, Owego, NY 13827  
08/20/19    **20 Percent Requirement - Labor Organization** –John M. Cometti, 320 Beach Road, Syracuse, NY 13209  
06/16/20    **20 Percent Requirement - Community-based Organization** – Lee Dillon, 716 Elm St. Ext., Ithaca  
06/05/18    **Business** – Derek Burrows, 202 Eastwood Avenue, Ithaca, NY 14850  
06/05/18    **Business** - Amy Illes, 9 Estates Drive, Ithaca, NY 14850  
09/20/18    **Mandated Partner - Economic Development Representative** – Heather McDaniel, 2219 N. Triphammer Rd., Ithaca  
07/07/20    **Business** – Teri Tarshus, 102 Renwick Drive, Ithaca, NY 14850  
011/05/20    **Mandated Partner – Higher Education** – Carrie Coates Whitmore, 170 N. Street, Dryden NY 13053  
06/05/18    **Key Community Partner - TANF Representative** – Kit Kephart, 1864 Rt. 96, Trumansburg, NY 14886  
06/05/18    **Business** – Scott Pronti, 19 Conlon Road, Lansing, NY 14882

**2022**

07/16/19    **Business** – Mohamed Abdelrehim, 36 Cinema Drive, Ithaca, NY 14850  
07/07/20    **Business** – Chris Malcolm, 500 South Meadow Street, Ithaca, NY 14850  
02/02/21    **Business** – Jay Shapiro, 2 Devon Dr., Endicott, NY 13760  
08/20/19    **Business** – Kirra Franzese, 107 Durland Place, Watkins Glen, NY 14891  
02/02/21    **Mandated Partner** – Kip Cerasaro, 150 Graham Road, Ithaca, NY 14850  
05/07/19    **Mandated Partner - Vocational Rehabilitation** – Jack Lance, 512 Old Colony Road, Clarks Summit, NY 18411  
07/16/19    **20 Percent Requirement – Organization Serving Individ. w/ Disabilities** – Joe Sammons, 115 N. Sunset Dr. Ithaca

**2023**

06/16/20    **Business** Brian K Forrest, 5751 Stillwill Road, Trumansburg, NY 14886  
06/16/20    **Business** – Paul Levesque II, 184 North Main Street, Moravia, NY 13118  
06/16/20    **Business** – Keviersey, 4961 Cornish Hts. Pwy, Syracuse, NY 13215  
06/16/20    **Business** – Jennifer Tavares, 91 Waterwagon Rd., Ithaca NY 14850  
06/16/20    **20 Percent Requirement – Youth Serving Organization** – Kate Shanks-Booth, 288 Harford Rd., Lower Apt. Brooktondale, NY 14817  
02/02/21    **20 Percent Requirement – Labor Organization/Apprenticeship** –Todd Bruer, 10 Hilton Rd., Dryden  
06/16/20    **Mandated Partner-Adult Education/Literacy Representative**–Jeffrey A. Matteson, 384 Virgil Rd, Dryden, NY 13053

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