

EXECUTIVE COMMITTEE

APRIL 4, 2017

8:00 A.M.

HUMAN SERVICES BUILDING ANNEX

PRESENT: D. Burrows, A. Hendrix, M. Stazi, J. Mareane, A. Bishop, M. Stamm

EXCUSED: J. Matteson, L. Patz, S. Pronti

STAFF: J. Mattick, J. Luu

CALL TO ORDER

Chairman Burrows called the meeting to order at 8:13 a.m.

APPROVAL OF MINUTES

It was Moved by Mr. Mareane, seconded by Ms. Stazi, and adopted by voice vote of members present to approve the minutes of February 7, 2017.

JANUARY FISCAL REPORTS – WDB AND OFFICE OF EMPLOYMENT AND TRAINING

Ms. Mattick reviewed the January fiscal reports with the Committee. Expenses are in order as expected. The revenue for the Disability Resource Coordinator position has been received.

The Office of Employment and Training's tuition expenses are significant this period and the remaining training funds are very tight.

Mr. Bishop arrived at 8:15 a.m.

ONE STOP SYSTEM OPERATOR PROCESS UPDATE

Ms. Mattick reported that the additional information requested by the State will be submitted last week. She has been in contact with the County's FOTA rep who has reviewed the process to date; they did not see any issues and were quite happy with the process that was used. The State has indicated once they receive the materials there will be a ten day turnaround. It is possible that approval could be sought as early as the April Board meeting, but more likely it will be brought before the Board in May, and there is also the option of the June Board meeting if the extra time is needed. The implementation deadline is July 1st.

COMMITTEE REPORTS

YOUTH OVERSIGHT

Ms. Hendrix reported three proposals were received in response to the summer youth employment request for proposals. This year the Committee added a piece to the RFP that would potentially award more dollars to a provider who included an innovative piece within their proposal. The Committee is now considering defining what that means in next year's RFP. Of the three received, only one proposal stood out as having an innovative component and will be awarded with benchmarks.

She stated that since the youth providers share youth and make referrals to one another, extra emphasis will be placed on making sure that when proposals are being written they remain

independent of one another as there was concern that the providers may have discussed their numbers with each other prior to submission.

Ms. Hendrix stated the Ithaca Youth Bureau will be targeting foster care youth this summer and the Committee thought this was innovative due to placements continually changing, etc. They will be working closing with the DSS foster care program.

A resolution will be brought to the April Board meeting requesting permission for the Executive Director to negotiate contracts once allocations are received. Ms. Mattick stated that the budget extender may impact when allocations are released. She is hopeful that last year's funding will be put in as a placeholder in the mean time.

Ms. Hendrix stated the Committee is somewhat frustrated as the providers were asked specifically what could be done to help them operate quality programs and flexibility was placed within the RFP, but the providers seemed to overlook those efforts.

ONE STOP OPERATIONS AND OVERSIGHT

Mr. Bishop stated the Committee has reviewed and approved the ITA policy and this will be brought to the Board for approval. The policy allows more flexibility within categories but keeps the overall funding cap the same. They have also been reviewing the Priority of Service Policy that was approved six months ago and looking at benchmarking and how the funding is being spent.

GOVERNANCE AND MEMBERSHIP

Mr. Stamm reported the group met March 21st and reviewed board member terms that are expiring in June as well as looking at attendance and sectors represented. He stated that he and Ms. Mattick have met with Joe Sammons from Challenge Workforce Solutions, who is replacing Marty Gold. They also met with Brian Forrest the new VP to HR at Cayuga Medical Center who will be joining. He stated there is a very good mix of representation on the Board. Mr. Mareane asked if a new member orientation will be conducted as in the past and Ms. Mattick stated this is a great idea and she will look at putting together an orientation in early fall.

INDIVIDUALS WITH DISABILITIES

Mr. Matteson was not in attendance.

APRIL 25, 2017 BOARD MEETING PLANNING

A presentation about the services at the One Stop Center and a report out by the Committee will be the focus of the April Board meeting. It was decided that Mike Hall, Airport Manager will be invited to speak at the October Board meeting.

MAY MEETING DATE

There is a conflict with the TCAD Annual meeting on May 2, 2017. Ms. Luu will canvass for another date during the month.

CHAIR UPDATES

Mr. Burrows stated he would like to begin discussions on how to bridge the gap with potential board member retirements occurring within the next year. He stated he would also like to meet with the PDEQ Committee to bring them up to date on Board activities.

DIRECTOR UPDATES- MEMORANDUM OF UNDERSTANDING, WORKFORCE FUNDING ADVOCACY EFFORTS-FEDERAL AND STATE

Ms. Mattick reported she attended the National Association of Workforce Boards conference in March. President Trump's budget cuts federal workforce by either 21 or 29 percent. Cuts are likely and WIB directors are being told to budget for a 10% cut in July 2018. The Heritage budget zeros out WIOA funding, but she thinks this is unlikely. WIB Directors were asked to prepare several scenarios to show what impacts their workforce areas would sustain if cuts are made. It looks like most areas would go out of business around the 30% mark.

ADJOURNMENT

The meeting adjourned at 9:03 a.m. The next meeting date will be announced.

Minutes prepared by Jennifer Luu.