

## **YOUTH OVERSIGHT COMMITTEE**

**March 16, 2021**

**3:30 P.M.**

**Zoom Platform**

**PRESENT:** K. Shanks-Booth, V. Zeplin, S. Kittel

**EXCUSED:** T. Watts

**GUEST:**

**STAFF:** N. Branosky, S. Alvord, D. Achilles

### **CALL TO ORDER**

Ms. Shanks-Booth called the meeting to order at 3:34 p.m.

### **APPROVAL OF MINUTES – February 18, 2021**

Approval of the February 18, 2021 minutes were deferred to the March 18, 2021 meeting.

### **SYEP RFP REVIEW AND VOTE**

Ms. Alvord reported to the Committee there are two proposals submitted to bidnet this year for the Summer Youth Employment Program from Office of Employment and Training and the Ithaca Youth Bureau. The Committee reviewed proposals and would like to see additional information from both contractors. Ms. Alvord will be asking the two contractors to submit answers to questions with Committee concerns regarding outreach and recruitment for youth with significant barriers to employment. The Committee will meet Thursday, March 18<sup>th</sup> to continue review of SYEP proposals in order to move forward for approval to contract.

### **ADJOURNMENT**

Ms. Shanks-Booth adjourned the meeting at 5:30 p.m.

The next meeting is scheduled for March 18, 2021.

## YOUTH OVERSIGHT COMMITTEE

**February 18, 2021**

**8:30 A.M.**

**Zoom Platform**

**PRESENT:** K. Shanks-Booth, V. Zeppelin, S. Kittel

**EXCUSED:** T. Watts

**GUEST:**

**STAFF:** N. Branosky, S. Alvord, D. Achilles

### **CALL TO ORDER**

Ms. Shanks-Booth called the meeting to order at 8:31 a.m.

### **APPROVAL OF MINUTES – January 21, 2021**

It was moved by Ms. Zeppelin and seconded by Ms. Shanks-Booth and unanimously adopted by voice vote of members present to approve the minutes of January 21, 2021.

### **UPDATE ON SYEP RFP RELEASE**

Ms. Alvord reported the Summer Youth Employment Program (SYEP) RFP was approved for release by the Executive Committee, Tuesday, February 2<sup>nd</sup>. The full WDB will vote to affirm actions of the Executive Committee at the Tuesday, February 23, 2021 board meeting. County purchasing will run the SYEP RFP from February 12<sup>th</sup> to March 12<sup>th</sup> on Bidnet and Listserv. Ms. Alvord informed the committee that purchasing will open the RFP bids on Friday, March 12<sup>th</sup> at 11:30 and will forward the bids to Ms. Alvord. The committee will need to review and approve bids to move forward into contracting, to be approved by the Board at their Tuesday, March 23<sup>rd</sup> meeting. The YOC will meet on Tuesday, March 16<sup>th</sup> (3:30pm) and Thursday, March 18<sup>th</sup> (8:30am) to review the bids.

### **WIOA YOUTH BI-MONTHLY REPORT FORM**

Ms. Alvord reported that the committee put together this form back in 2018-2019 for the Career Center to use for reporting bi-monthly to the committee on WIOA Youth program data and service provision. The committee used this data to inform policies for the Career Center staff to follow. Now that the WIOA Youth program (JobLink) is up and running again, Ms. Alvord would like to restart the quarterly updates from the Career Center.

Ms. Alvord will modify the questions on the form to reflect changes in operation during the pandemic and into the foreseeable future. Ms. Alvord will ask the Career Center to fill out the form bi-monthly and report to the committee quarterly.

## **DIRECTOR'S UPDATE**

Ms. Branosky would like committee members to share with the community that although the unemployment rate is improving this does not give a full picture of the employment situation. Ms. Branosky shared her sentiments that the community will not be going back to the way things were pre-pandemic and there will be new norms moving forward.

Ms. Branosky informed the committee the Cornell/ILR school research will show in graphs how much the pandemic has changed our community for young workers age 16-24, disabilities, and race. The committee would like see information on gender, income levels to where they are now compared to pre-pandemic, geography pertaining to Tompkins County and barriers to perform their jobs like transportation, broadband or any other disadvantages the community members are having.

Ms. Alvord reported that NYS State intake forms for WIOA Adults/Dislocated Workers are being updated thanks Ms. Mouillesseaux at the Career Center (WIOA Youth forms are created at a local level, and already reflected these updates). Ms. Mouillesseaux had proposed changes to NYSDOL on gender, preferred names, criminal justice status, mental/physical impairments and other pertinent information; these changes have been accepted by the State and are being proposed to be used across New York State; NYSDOL will update online inputting system accordingly.

## **ADJOURNMENT**

Ms. Shanks-Booth adjourned the meeting at 9:33 a.m.

The next meeting is scheduled for March 16, 2021.