

**EXECUTIVE COMMITTEE**

**JANUARY 5, 2016**

**8:15 A.M.**

**TST BOCES BOARD ROOM**

**PRESENT:** D. Burrows, A. Hendrix, S. Pronti, J. Mareane, J. Matteson, L. Patz, M. Stazi

**EXCUSED:** A. Bishop, M. Stamm

**STAFF:** J. Mattick, J. Luu

**CALL TO ORDER**

Chairman Burrows called the meeting to order at 8:21 a.m.

**APPROVAL OF MINUTES**

It was Moved by Ms. Patz, seconded by Mr. Pronti and adopted by voice vote with Ms. Stazi abstaining to approve the minutes of December 1, 2015.

**NOVEMBER 2015 FISCAL REPORTS-WIB AND OFFICE OF EMPLOYMENT AND TRAINING**

Ms. Mattick stated the fiscal reports are quite unremarkable for the month. The Committee reviewed the contractor expense summary document. Ms. Mattick reported that the invoice received in December for the Disability Resource Coordinator contract maxes out that contract. She stated that Challenge Workforce Solutions under-expended on their summer youth employment contract by \$12,000. She stated that she expects them to do much better in 2016 in terms of their expenditures and the timeliness of getting their vouchers in for payment. Mr. Pronti asked if a corrective action plan should be requested from them before moving forward with a 2016 contract. Ms. Hendrix stated the Youth Oversight Committee will be discussing options as this is the second year in a row that there were under-expenditures with this contractor.

Mr. Mareane arrived at 8:32 a.m.

**ROUTER & SECURITY**

The router quote has been received. The cost is just under \$800 and includes Smartnet. Ms. Mattick stated it may be necessary to wait until federal allocations are known for next year before making the purchase.

**DIRECTOR'S UPDATE**

Ms. Mattick briefed the Committee on several upcoming events that will be happening.

- Manufacturing event in the late spring, possible co-sponsorship with Ithaca City School District
- What's Next Event, March 17, 2016 at Ithaca College for 11 and 12<sup>th</sup> grade students co-sponsorship of the Youth Council and TST BOCES
- 5<sup>th</sup> annual Healthcare Career Exploration event on Friday, October 14, 2016 Health Career Expo for high school students– being held at Ithaca College this spring
- Tech Career Connection – bi-annual event being held in at Syracuse University this March

**CHAIR'S UPDATE**

Mr. Burrows stated there is a lot of economic development happening in Ithaca and there is a low unemployment rate. The Board has had discussions about employers having difficulty getting workers as well as better serving those that are underemployed. He noted that the largest employers in the community are reporting they are handling their own needs independently.

He suggested the board look at areas where they can help grow jobs, i.e., advanced manufacturing, professional services, finance, etc. as well as focus on ways to build community awareness. It is vital that people understand the role of the workforce in the community; in the next 10 years the County could see a

sharp decline in population due to baby boomer retirements. He stated the Board needs to get involved in solution seeking groups in the community.

Mr. Matteson stated that community awareness is crucial and there needs to be alignment of jobs and training.

There was consensus of the group to schedule an additional meeting to work on a road map for the Board, looking at what is needed to maintain quality of life now and how to make it better for the future.

## **ADJOURNMENT**

It was Moved by Mr. Pronti, seconded by Mr. Mareane, and unanimously adopted by voice vote of members present to adjourn the meeting at 9:30 a.m. The next meeting is scheduled for February 2, 2015 at the Human Services Annex.