

Minutes

Regular Meeting of the Board of Directors - Tompkins County SWCD
September 14, 2020
Via Teleconference (recorded)

Present: Aaron Ristow, Dave McKenna, Alan Teeter, Deborah Dawson, Callan Space (Directors)
Staff: Jon Negley, Kym Jackson

A Ristow, Chairman, called the meeting to order at 11:06am. A quorum was present.

D. McKenna moved to approve the August 24, 2020 Regular Board Meeting Minutes. A. Teeter seconded. No discussion. All in favor. Carried.

D. Dawson moved to approve the August 20, 2020 Special Board Meeting Minutes. D. McKenna seconded. No discussion. All in favor. Carried.

Agency Reports

J. Negley reviewed the NYS SWCC report. He highlighted the 2021 Annual Plan of Work would be developed for the October Board Meeting. The AEM Strategic Plan will be updated for the December Board Meeting as it is due December 31st. Some outreach sessions with the community may be possible prior to its finalization. Part B Project selection for 2021 will be presented at the October meeting, as well.

Financial Report

A. Teeter moved to approve the financial reports for August as presented. D. McKenna seconded. The County Administrator will be presenting a revised Budget to the County Legislators this evening. There are discussions that some County employees will be moved to other positions, should they accept the transfers and there will be a tax levy increase. Any OTR's may be taken out of the fund balance. State appropriations are still in question. No discussion. All in favor. Carried.

Vouchers

D. Dawson moved to approve the September vouchers as presented. D. McKenna seconded. J. Negley reviewed the vouchers and made the Board aware the voucher for CSI was for a water test at Sam Rose's Farm. The District will start to collect data, pre and post construction, to assist in establishing some measurements of effectiveness for installed practices. All in favor. Carried.

Staff Reports

None.

Cooperator Agreements

None.

Old Business

RESOLUTION 2020-4 – AMENDED – Appointing a Records Management Officer and adoption of Records Retention and Disposition Policy. D. Dawson made the motion to approve. C. Space seconded. K. Jackson reviewed how The State Archives revised and consolidated its local government records retention and disposition schedules and issued a single, comprehensive retention schedule for all types of local governments on August 1st, 2020. No discussion. All in favor. Carried.

RESOLUTION 2019-44 – AMENDED – Approval of use of \$6,000 under NYS District Law, Part B, funding agreement. D. McKenna made the motion to approve. C. Space seconded. J. Negley reviewed the project change. The original project was in cooperation with the County Health Department. However, due to the Covid-19 outbreak, their workplan has changed. The District hopes to proceed with the original project in the future. No discussion. All in favor. Carried.

RESOLUTION 2020-37 – Award Bid for 2020 Salmon Creek Riparian Buffer. C. Space made the motion to approve. D. McKenna seconded. J. Negley reviewed the need to separate the work into several zones to comply with funding guidelines. Unspent Part C funds from 2019 will be used as well as funds from the County Planning Department. The District received two bids, however, upon review, the lowest bidder did not provide native sources (within New York State) of seeds which were specified in the bidding documents. Their bid was rejected, and the award will be made to The Plantsman Nursery. They will provide the planting in the riparian buffer section. No discussion. All in favor. Carried.

New Business

None scheduled. However, J. Negley asked the Board's opinion on spending between \$15,000-\$20,000 of Part C 2020 funds on cover crops this year. The funds have been earned from last year's performance measures, would be a good use, the weather is conducive to planting this fall, and would be a compromise for gaining future funds. Since the budget for next year is uncertain, the remaining funds would be held and rolled over to 2021. The Board was all in agreement and J. Negley will follow up at the next meeting.

The next Regular Board Meeting is scheduled for October 12, 2020 at 11:00am which falls on the observance of Columbus Day. The meeting was rescheduled to October 5, 2020 at 11:00am. The meeting will take place via teleconference.

A. Ristow moved to adjourn the meeting at 11:45am. Carried.

Respectfully Submitted:

Kym Jackson, Secretary

Aaron Ristow, BOD Chairman