

## Minutes

Regular Meeting of the Board of Directors - Tompkins County SWCD  
June 8, 2020  
Via Teleconference

Present: Aaron Ristow, Dave McKenna, Callan Space, Deborah Dawson, Alan Teeter (Directors)  
Staff: Jon Negley, Kym Jackson

A Ristow, Chairman, called the meeting to order at 11:03am. A quorum was present.

The addition of RESOLUTION 2020-31 was added to New Business.

C. Space moved to approve the May 11, 2020 Regular Board Meeting Minutes. D. Dawson seconded. No discussion. All in favor. Carried.

### Agency Reports

J. Negley announced a new District Conservationist has been selected for the Ithaca Field Office for NRCS. Her name is Erin Kurtz and she will begin work in the office at the end of the month.

NYS SWCC provided a written report and it is attached. The Governor has extended the suspension of in-person meeting requirements of Open Meetings Law until June 27<sup>th</sup>. D. Dawson requested a list of who on the Board still needed to attend a training or meeting and a short list of qualifying upcoming meetings scheduled to meet Part C Performance Measures requirements.

D. McKenna joined the meeting at 11:08am.

### Financial Report

D. McKenna moved to approve the financial reports for May as presented. C. Space seconded. J. Negley reviewed the bank account balances and noted there would be a 25% reduction in the 3<sup>rd</sup> Quarter Appropriation payment from the County. Also, the State is delayed on many payments on current contracts due to COVID-19. The District will begin vouchering for 65% completion of BMP's for several farms whose construction is eminent to assist with cash flow. NYS Ag & Markets has also been lenient on granting no-cost time extensions on projects. No discussion. All in favor. Carried.

### Vouchers

D. Dawson moved to approve the June vouchers as presented. D. McKenna seconded. All in favor. Carried.

### Staff Reports

P. Gier provided a written report and it is attached. J. Negley updated the Board on the District's re-opening and noted it began Phase I per the Reconstitution of Operations Plan on June 1<sup>st</sup>.

### Cooperator Agreements

None.

### Old Business

2020-28 – Hydrilla Plant Community Monitoring Contract approval. D. Dawson moved to approve. A. Teeter seconded. J. Negley advised the Board of the second bidders' interest in viewing Racine-Johnson's work to better understand the scope of the work and its requirements for future bids. No discussion. All in favor. Carried.

AMENDED RESOLUTION 2018-22 – Contract Extension for Fuller Farm. A. Teeter moved to approve. D. McKenna seconded. The extension is being requested to give the option to the Farm to complete the project next year due to possible cash flow issues at the District. The District would only be able to make payment to the Farm/Contractor for

what it has received. Contract bids are due this week and the Contractor awarded the project will need to be aware of this stipulation. No discussion. All in favor. Carried.

#### New Business

RESOLUTION 2020-29 – Approval of 2021 Appropriation Request to Tompkins County. C. Space made the motion to approve. D. Dawson seconded. The District’s Budget Request is due to the County on July 1<sup>st</sup>. The County has requested Agencies to reduce their requests by 12% for the 2021 Budget Year. The District plans to use the funds received for the vacant Water Resource Engineer position for Agreements with independent engineering firms as recently requested by RFQ. No discussion. All in favor. Carried.

RESOLUTION 2020-30 – Award of Engineering Services Agreement contract. D. McKenna made the motion to approve. D. Dawson seconded. For 2020 there is approximately \$65,000 for engineering services. The District received two (2) responses to the RFQ. The District will split the fund between the two firms. Language will be inserted to ensure the District is not obligated to pay on the Contract for services the District has not received. Services shall be on an on-call basis. Insurance requirement language will also be added per review by Tompkins County Administration. No discussion. All in favor. Carried.

RESOLUTION 2020-31 – Authorizing participation in the Agricultural Nonpoint Source Abatement and Control Program Round 26 in cooperation with Cayuga and Seneca County Soil and Water Conservation Districts. A. Teeter made the motion to approve. C. Space seconded. Cayuga County will manage the Contract and the District will submit invoices to Cayuga County for its portion of the project. There are five (5) farms in Tompkins County participating in the contract. A typo in one spot on the Resolution shows four (4) farms and five (5) in another. It will be corrected to five (5). No discussion. All in favor. Carried.

The next Regular Board Meeting is scheduled for July 13, 2020 at 11:00am. The meeting will take place via teleconference until further notice by the Governor regarding his suspension of in-person meeting requirements due to expire on June 27<sup>th</sup>.

A. Ristow moved to adjourn the meeting at 11:48am. Carried.

Respectfully Submitted:

---

Kym Jackson, Secretary

---

Aaron Ristow, BOD Chairman