

## Minutes

Regular Meeting of the Board of Directors - Tompkins County SWCD  
September 13, 2021  
Via Microsoft Teams

Present: Aaron Ristow, Deborah Dawson, Callan Space, David McKenna (Directors) – Alan Teeter Excused  
Staff: Jon Negley, Samantha Smith, Kyle Markwardt  
Agency: PJ Emerick (NYSCC), Jen Doty (USDA)

A Ristow, Chairman, called the meeting to order at 11:02 am. A quorum was present.

Added Part B funding approval to the agenda. Needed to meet November 1<sup>st</sup> deadline.

A Ristow moved to approve the September 13, 2021 Regular Board Meeting Minutes. D. Dawson seconded. No discussion. All in favor. Carried.

Waiting to vote for approval on August voucher minutes due to A. Teeter's absence.

### Agency Reports

SWCC – PJ Emerick presented report and gave updates on grants, programs, due dates, requirements, news, trainings, and closeouts. Also shared information on new members of the committee.

### Financial Report

A. Ristow moved to approve the September Financial Report. D. Dawson seconded. All in favor. Carried.

### Vouchers

D. McKenna moved to approve October vouchers as presented. A. Ristow seconded. All in favor. Carried.

### Staff Reports

Paul – Online

Kyle- Shared an update of recent work including hydroseeding, surveying, willow planting, hydrilla signage. Also informed board that his last day is Oct. 21<sup>st</sup>.

### Cooperator Agreements

None.

### Old Business

None.

### New Business

PJ Emerick training session on Annual Plan of Work

RESOLUTION 2021-30 – Annual Plan of Work – A. Ristow motioned to approve. D. Dawson seconded. Annual Plan of Work includes time from Harvest, staff updates as to where they plan to allocate their time and what programs, directly correlates with budget. All in favor. Carried.

RESOLUTION 2021-28 – Authorization to Participate in AEM Base Program, Year 17 – A. Ristow motioned to approve. D. McKenna seconded. This funding is used to help fund projects such as covered barnyard and cover cops. Plan of work due November 1<sup>st</sup> but have until May to find projects to use funding for. All in favor. Carried.

RESOLUTION 2021-28 – Approval of County Advance Funds 2022 – A. Ristow motioned to approve. D. McKenna seconded. Annual county advance funds. Changing contract to start in Jan versus March. All in favor. Carried.

Part B Funding – A. Ristow moved to approve. D Dawson seconded. This funding is used for cover cropping. All in favor. Carried.

Entered Executive Session at 12:06 pm.

Executive Session ended at 12:16 pm.

The meeting adjourned at 12:16 pm. Carried.

The next Regular Board Meeting is scheduled for November 8<sup>th</sup> at 11:00 am.

Respectfully Submitted:

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Samantha Smith, Secretary

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Aaron Ristow, BOD Chairman