

APPENDIX B. PARTICIPATION MATRIX

The matrix in Appendix B is intended to give a broad overview of FEMA, New York State, county, municipal and stakeholder personnel that participated in the Tompkins County HMP update planning process. Meeting attendees and input provided are also included. All participants were encouraged to attend the kick-off meeting and mitigation workshop. During the planning process the consultant contacted each participant to offer support, explain the process, and facilitate the submittal and review of critical documents.

The participating jurisdictions agreed to abide by the Planning Partner Expectations and Planning Committee Guidelines which established a Steering Committee. Letters of Intent to Participate indicating municipal planning efforts are included in this appendix. The Steering Committee served as the core of the working group. Participation is defined as having input to the hazard analysis (providing critical facility, hazard event, vulnerability data), and as having participated in the mitigation workshop or alternate annex meetings as described in the HMP for the purpose of creating a mitigation strategy to be included in each municipalities annex in Section 9.



Table B-1. Jurisdictions Notified of the Mitigation Plan Development and Invited to Participate

Agency - Municipality - Stakeholder	Name	Title / Position	Attended Meeting(s)	Attended Steering Committee Meeting #1 (May 18, 2020)	Attended Planning Partnership Kick-Off Meeting #1 (July 13, 2020)	Attended Steering Committee #2 (June 30, 2020)	Attended Steering Committee Meeting #3 (August 24, 2020)	Attended Planning Partnership #2- Risk Assessment (September 16, 2020)	Attended Planning Partnership #3- Mitigation System Worksheet (October 22, 2020)	Attended Steering Committee Meeting #4- Draft Plan Review (November 10, 2020)	Attended Municipal Annex Support Meetings - (Various Dates)	Completed Information Gathering Worksheets / Cumulative	Provided Data and Information	Reviewed/Updated Inventories (e.g. Critical Facilities)	Identified vulnerabilities	Identified progress on original Mitigation Strategy	Identified Locations for Shelters, Temporary Housing, and Long-Term Housing	Supported update of Mitigation Strategy	Created Action Worksheets	Facilitated/Supported public and stakeholder outreach	Supported Integration / Coordination with other Planning Mechanisms	Reviewed / Approved Draft and Final Plan Scenarios	Designated Project Point of Contact
Caroline (T)																							
	Barry Goodrich	Council Person	X	X						X	X	X	X	X			X	X			X		
	Mark Witmer	Supervisor	X	X			X	X		X	X	X	X	X	X	X	X	X	X	X	X	X	
	Cory Williams	Code Officer and Stormwater Manager / Local Floodplain Administrator	X					X				X	X										
Cayuga Heights (V)																							
	Brent Cross	Village Engineer	X	X				X	X		X	X	X	X	X	X	X	X				X	
	Jerry Wright	Police Chief								X		X							X	X	X		
Danby (T)																							
	Steve Cortright	CEO	X	X				X	X		X	X	X			X	X	X	X	X	X	X	
	Matt Ulinski	Town Councilperson/										X	X				X	X					

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		Deputy Supervisor																					
Dryden (T)																							
	David Sprout	CEO	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
	Nancy Munkenbeck		X		X		X	X	X		X	X	X	X	X	X	X					X	
Dryden (V)																							
	Michael Murphy	Mayor	X		X			X			X	X	X	X	X								
	Paul Sabin, Jr.	Supt. Of Public Works	X		X				X			X	X										
	David Sprout	Code Enforcement Officer / Local Floodplain Administrator	X		X	X	X	X	X		X	X	X	X	X	X	X	X	X	X	X	X	X
Enfield (T)																							
	Beth McGee	Town Supervisor	X		X			X			X	X	X	X	X	X	X		X	X		X	X
	Ellen Woods	Town Clerk	X		X			X	X		X	X							X	X	X		
Freeville (V)																							

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	Jason Cuykendall	Deputy Mayor	X		X			X			X	X	X	X	X	X	X	X					X
	David Fogel	Mayor										X	X				X		X		X		
Groton (T)																							
	Don Scheffler	Supervisor	X		X			X	X		X	X	X	X	X	X	X	X	X	X	X	X	X
	Dan Carey	Agricultural Advisory Committee										X	X				X	X		X	X		
	W. Rick Fritz	Code Officer/ Local Floodplain Administrator	X		X			X			X	X		X	X	X		X				X	
Groton (V)																							
	Nancy Niswender	Clerk	X		X			X	X		X	X	X	X	X	X	X	X	X	X	X	X	X
	Mike Anderson	Code Enforcement Officer									X		X	X			X	X			X	X	
Ithaca (C)																							
	Mike Thorne	Public Works Dept	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X

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	Julie Conley Holcomb	Town Clerk	X					X	X				X	X	X								
Ithaca (T)																							
	Dan Theeate	Dept of Engineering	X		X			X	X		X	X	X	X	X	X	X	X	X		X	X	X
	Sue Ritter		X		X			X			X	X											
	Marty Moseley		X		X			X			X	X	X				X	X	X				
Lansing (V)																							
	Don Hartill	Mayor	X		X			X	X		X	X	X	X	X	X	X						X
	Mike Scott	CEO	X					X	X														
	Ronny Hardaway	Deputy Mayor	X					X	X		X	X	X			X	X	X	X	X	X	X	X
Lansing (T)																							
	CJ Randall	Planning Dept	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Newfield (T)																							
	Christine Laughlin	Deputy Supervisor	X		X						X	X	X	X	X	X	X	X		X			
	Alan Teeter	Code Officer / Local Floodplain Administrator	X					X	X		X	X	X	X	X	X	X	X	X	X			

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	Michael Allinger	Supervisor	X		X			X	X		X	X	X					X	X	X	X	X	X
Trumansburg (T)																							
	Tammy Morse	Clerk	X		X			X			X	X	X		X	X	X	X			X	X	
	Rordan Hart	Mayor	X		X			X	X		X		X	X				X	X	X		X	X
Ulysses (T)																							
	John Zepko	Planner	X		X			X	X		X		X	X	X	X	X	X	X	X	X	X	X
	Mark Washburn	Code Enforcement Officer	X		X						X	X	X	X	X	X						X	