DATE: August 12, 2009
TIME: 1:00-3:00 PM
LOCATION: Department of Emergency Response (small conference room)

PRESENT: Kim Moore (TC ITS), Greg Potter (TC ITS), Sheriff Meskill (TCSO), Alan Karasin (City IT), Chief Boyce (Cayuga Heights), Paula Younger (Tompkins County Deputy Administrator), Chief Ryan (Dryden)

1. **Governance Structure / By Laws Signature Status**

    Kim will be working with each agency to get the necessary signatures by September 14, which is when the ITS budget goes through the County's review process.

    ACTION ITEMS: *Kim to work with agencies to get agreement signed.*

2. **County CAD/Mobile Data/RMS Project**

    Greg and Kim reported that they have viewed demos by New World and Spillman Technologies. As part of the County's HR/Payroll replacement process, Greg also investigated vendors that carry CAD/RMS packages (including New World and Tyler/Munis). After speaking with Tyler, we were able to discern that they cannot meet Tompkins County's needs at this time. The group had a lively discussion about the lack of decision on this project at this point. All agreed that almost every current and future LETSS project is or would be affected by the decisions of whether or not to move forward with a RFP process to replace the current system. As the support from H T E had expired, and we are rapidly approaching the end of the year, this decision becomes even more mission critical on so many levels. A decision needs to be made at the County level as to whether or not this process will move forward…

    ACTION ITEMS: *Greg to contact the County Administrator for the next round of meetings.*

3. **Sungard/HTE Projects**

    CRIMES Field Reporting Update -   No status change. This project is on hold pending the outcome of County's CAD/MDT/RMS discussions.

    CAD Upgrade Update –No status change. This project is on hold pending the outcome of County's CAD/MDT/RMS discussions.

    CRIMES Read-Only Access Update – No status change. This project is on hold pending the outcome of County's CAD/MDT/RMS discussions.

CRIMES Test Accounts for IPD – No status change. This project is on hold pending the outcome of County's CAD/MDT/RMS discussions.

CRIMES Training – No status change. This project is on hold pending the outcome of County's CAD/MDT/RMS discussions.

4. TraCS

   July Patch: Kim reported that she has the latest TraCS patch and will be coordinating with all agencies for the upgrade. Groton has been completed.

   ACTION ITEMS: Kim to work with remaining agencies to schedule upgrades.

5. LiveScan

   Hold Harmless Agreeement: Kim reported that it has been signed by all agencies and a digital copied returned to all LETSS members.

   Village PD Training: Training has been completed for all except Dryden and Trumansburg. A special thank you to Sgt Brett George for his training time and efforts!

   ACTION ITEMS: Kim to work with remaining Villages on training schedule.

6. Citrix / SJS

   User Review – No changes this month.

   VPN – No know issues this month.

   SJS Server Replacements / Upgrade – Kim reported that she and Angie have completed the SJS 7.0 beta upgrade. She reported that they have not continued efforts down the SJS 7.0 path, again, until a decision is made about the CAD/RMS project, it seems fruitless to work with or train folks on a system that may be replaced in the near future.

   ACTION ITEMS: Kim/Angie to continue to work on the Citrix upgrade process.

7. Data Sharing/ReportingNYSIT

   NYSIT: Nothing new to report.

   IBR Reporting – Nothing new to report.

   ACTION ITEMS: None.

8. Other Member Items

   Off Hours Contact – Kim and Greg will try to have this documented for next months meeting.

   Suzi Cook Read Only Data Access – Kim reported that Suzi Cook had requested read-only access to arrest incidents per a conversation with Chief Ryan and Sgt Wright. The Sheriff

questioned the intended use for the data, with all agreeing that Kim would e-mail Suzi and request that she define her data needs.

ACTION ITEMS: *Kim to document off hours contact information & draft an e-mail to Suzi Cook requesting details for what data she needs to access.*