



Ithaca-Tompkins County Transportation Council

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AGENDA AND MEETING NOTICE
PLANNING COMMITTEE MEETING

Date: Tuesday, January 19, 2021

Time: 10:00 A.M. – 12:00 P.M.

Location: Remote meeting

Join Zoom Meeting: <https://us02web.zoom.us/j/83435405513>

Meeting ID: 834 3540 5513 -- Passcode: 088425

Phone:+1.929.205.6099, 83435405513#, *088425#

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|------|--|--------------------------|
| I. | Public Comment Period | |
| II. | Approval of Joint Committee Action Summary – December 15, 2020 | Planning Committee Chair |
| III. | Review of 2021-2022 UPWP, Resolutions 2021-1 and 2021-2 | Fernando de Aragón |
| IV. | Director's Report | Fernando de Aragón |
| V. | Member Reports | Committee Members |
| VI. | Adjournment | |

**** Please allow two hours for this meeting****

ITEM I

Public Comment Period

Report: This agenda item is provided for the purpose of allowing members of the public to comment on issues of concern.

Action Requested: This item is for informational purposes.

ITEM II

Approval of Joint Committee Action Summary – December 15, 2020

Report: The December 15, 2020 Action Summary is attached to the end of this meeting packet.

Action Requested: Motion to approve the December 15, 2020 Action Summary.

Review of 2021-2022 UPWP, Resolutions 2021-1 and 2021-2

Report: The latest draft of the Simplified Statement of Work/UPWP for the April 1, 2021–March 31, 2022 fiscal year has been emailed to committee members (accompanying this agenda) for review and comment. The Policy Committee must approve a final UPWP during their February 16, 2021 meeting in order to meet the NYSDOT deadline of March 1. A copy of the draft UPWP was sent to NYSDOT's MPO Bureau for comments and their feedback will be incorporated in the document. Please send any comments to Fernando de Aragón.

The draft UPWP is a "simplified statement of work" prepared in accordance with 23 CFR §450.308(d), which reads as follows:

d) With the prior approval of the State and the FHWA and the FTA, an MPO in an area not designated as a TMA, may prepare a simplified statement of work, in cooperation with the State and the public transportation operators, in lieu of a UPWP. A simplified statement of work shall include a description of the major activities to be performed during the next 1- or 2-year period, who (e.g. State, MPO, public transportation operator, local government, or consultant) will perform the work, the resulting products, and a summary of the total amounts and sources of Federal and matching funds. If a simplified statement of work is used, it may be submitted as part of the State's planning work program, in accordance with 23 CFR part 420.

The purposes of simplifying the UPWP are to: (a) reduce the administrative complexities and burdens on the Staff to a level commensurate with the scope of the ITCTC, its funding and function; (b) meet the requirements of NYSDOT and USDOT for the use of Federal planning funds; (c) meet the needs of the local participants for planning products.

In summary, agency efforts will focus on the following 2021-2022 emphasis areas:

- Implementation of selected recommendations from the 2040 Long-Range Transportation Plan (LRTP).
- Continue efforts to coordinate public and private transportation providers, economic development agencies and county public health representatives to facilitate transportation sector response to the COVID pandemic.
- Monitor the publication of 2020 Census data and prepare/update required maps and reports, i.e. Urbanized Area map, Federal Functional Classification of Roads.
- Implement the process for collecting and organizing data for the performance-based planning process in the 2040 LRTP.
- Continue collaborative work with transit providers and NYSDOT to develop, adopt and update performance targets.
- Continue to monitor development and implementation of the FAST Act federal regulations and guidelines as they apply to MPO operations, the Long-Range Transportation Plan and the Transportation Improvement Program and the performance-based planning process. Coordinate with federal and state partners on work leading to establishing procedures and measures for performance-based planning.
- Maintain the 2020-2024 Transportation Improvement Program (TIP) and provide appropriate updates to the State TIP in coordination with state and federal partners. Coordinate with NYSDOT and local project sponsors regarding TIP maintenance activities, review of project amendments and administrative modifications, public participation and other activities as required.
- Coordinate TIP update activities with NYSDOT and other NY MPOs.
- Assemble, collect and/or distribute necessary data to support the transportation infrastructure decision-making processes including assembling and/or distributing vehicular crash and traffic count data.

- Together with regional partners, advance implementation of a regional coordinated ridesharing program (Finger Lakes Rideshare-www.fingerlakesrideshare.org) and the MoveTogetherNY initiative (www.movetogetherny.org).
- Support and actively participate in implementation of transportation planning efforts in Tompkins County. Namely TCAT's Transit Development Plan (TDP), City of Ithaca's Transportation and Parking Plan, and the Center for Community Transportation's (CCT) Bicycling for Everyone (www.bikewalktompkins.org/everyone) project.
- Participate in implementation efforts for the Regional Economic Development Council of the Southern Tier's *Strategic Economic Development Plan*, particularly as related to transportation initiatives.
- Continue to support Tompkins County, the City of Ithaca and Cornell University as major partners of TCAT in their efforts to provide continuity and enhancements to public transportation services.
- Contribute to and support the transportation planning efforts of participating entities in the MPO process for the following efforts:
 - Coordination between Tompkins County, as designated recipient of FTA grants, and grant sub-recipients in Tompkins County.
 - Continue implementation of the Coordinated Public Transit-Human Services Transportation Plan.
 - Implementation of travel demand management strategies and program in cooperation with the Way2Go program, the Downtown Ithaca Alliance Golthaca project, CCT and other community partners.
 - Participate in efforts to address transportation aspects of "community livability" and "social justice". In particular:
 - Cooperate and work with the Tompkins County Department of Planning and Sustainability in implementation of action items from the Tompkins County Countywide Comprehensive Plan.
 - Support local municipalities and community groups in development of transportation plans and other efforts that support the goals and objectives in the LRTP.
 - Support community programs/initiatives that encourage increased use of active transportation (walking, bicycling, transit, shared transport), such as Bike Walk Tompkins (www.bikewalktompkins.org/) and Ithaca Carshare (www.ithacacarshare.org).
 - Coordinate with appropriate agencies to ensure that transportation services are seamless, comprehensive and accessible to all citizens.
 - Provide continued emphasis and support for the development of transportation modes and programs that provide alternatives to the private automobile as a primary mode of transportation including:

-trail development	-public transportation
-bicycling initiatives	-pedestrian initiatives
-car sharing	-ride sharing/carpooling
-van pooling	-guaranteed/back-up ride home
-transportation demand management	

Action Requested: Planning Committee recommendation for Policy Committee approval of the draft 2021-2022 UPWP and Operating Budget via formal resolutions 2021-01 and 2021-02.

RESOLUTION 2021-01

***APPROVAL OF THE 2021-2022 ITHACA-TOMPKINS COUNTY
TRANSPORTATION COUNCIL OPERATING BUDGET***

WHEREAS, the *Ithaca-Tompkins County Transportation Council* was designated by the Governor of the State of New York as the Metropolitan Planning Organization for the Ithaca-Tompkins County Metropolitan Area; AND

WHEREAS, as the designated Metropolitan Planning Organization for the Ithaca-Tompkins County Metropolitan Area the *Ithaca-Tompkins County Transportation Council* receives certain federal and state grants for the purpose of conducting transportation planning activities in a “*comprehensive, continuing, and cooperative*” manner; AND

WHEREAS, the *Ithaca-Tompkins County Transportation Council* is provided with administrative services, including budget and financial services, by its Host Agency, Tompkins County; AND

WHEREAS, the *Ithaca-Tompkins County Transportation Council* has reviewed its proposed 2021-2022 Operating Budget for the period of April 1, 2021 through March 31, 2022;

NOW THEREFORE BE IT RESOLVED, that the *Ithaca-Tompkins County Transportation Council* does hereby adopt the 2021-2022 Operating Budget for the period April 1, 2021 through March 31, 2022 and directs the Host Agency to implement said budget;

BE IT FURTHER RESOLVED, that the *Ithaca-Tompkins County Transportation Council* does hereby authorize its Staff Director to take the necessary administrative actions to implement and administer said budget, as represented in “ATTACHMENT A”, which is hereby made an integral part of this resolution;

BE IT FURTHER RESOLVED, that the *Ithaca-Tompkins County Transportation Council* does hereby request that the Host Agency take the appropriate actions necessary to cause this adopted budget to be fully implemented without interruption prior to March 31, 2021.

This resolution having been considered and approved on February 16, 2021.

**ATTACHMENT A
RESOLUTION 2021-01**

2021-2022 ITCTC Operating Budget				
CODE	DESCRIPTION	2021-2022 FHWA	2021-2022 FTA	2021-2022 TOTAL
REVENUES:				
.4959	FEDERAL AID GRANT	\$279,710	\$41,706	\$321,416
	REPROGRAMMED FUNDS	\$12,571	\$0	\$12,571
	TOTAL REVENUES	\$292,281	\$41,706	\$333,987
EXPENSES:				
	COMBINED SALARIES	183,495	24,785	208,280
.8800	FRINGE	91,343	12,339	103,682
.2206	COMPUTER EQUIPMENT	250	250	500
.2210	OTHER EQUIPMENT	0	0	0
.2214	FURNITURE & FIXTURES	300	0	300
.2230	COMPUTER SOFTWARE	300	0	300
.4303	OFFICE SUPPLIES	200	0	200
.4330	PRINTING	250	250	500
.4332	BOOKS/PUBLICATIONS	200	0	200
.4342	FOOD	200	0	200
.4400	PROGRAM EXPENSE	6,000	0	6,000
.4402	LEGAL ADVERTISING	250	500	750
.4412	TRAVEL/TRAINING	500	500	1,000
.4414	LOCAL MILEAGE	500	500	1,000
.4416	PROFESSIONAL DUES	300	300	600
.4424	EQUIPMENT RENTAL	100	500	600
.4425	SERVICE CONTRACTS	1,500	0	1,500
.4432	RENT	500	0	500
.4442	PROFESSIONAL SERVICE FEES	1,875	0	1,875
.4452	POSTAGE SERVICES	500	500	1,000
.4472	TELEPHONE	0	500	500
.4618	INTERDEPARTMENTAL CHARGE	3,718	782	4,500
	TOTAL EXPENSES	292,281	41,706	\$333,987

RESOLUTION 2021-02

APPROVAL OF THE 2021-2022
UNIFIED PLANNING WORK PROGRAM

WHEREAS, the *Fixing America's Surface Transportation Act* (FAST Act) requires that Metropolitan Planning Organizations be established in each urbanized area of over 50,000 in population; AND

WHEREAS, the *Ithaca-Tompkins County Transportation Council* has been designated by the Governor of the State of New York as the Metropolitan Planning Organization for the Ithaca-Tompkins County Urbanized and approved Metropolitan Planning Areas; AND

WHEREAS, the *Fixing America's Surface Transportation Act* requires Metropolitan Planning Organizations to carry out a "*continuing, cooperative, and comprehensive*" urban transportation planning process that addresses all modes of transportation; AND

WHEREAS, in order to implement a continuous, cooperative, and comprehensive transportation planning process in the Ithaca-Tompkins County Metropolitan Area, it is a requirement to develop an annual Unified Planning Work Program (UPWP); AND

WHEREAS, the Ithaca-Tompkins County Transportation Council, in accordance with the requirements of the FAST Act and its corresponding regulations (23 CFR §450.308(d)), has developed a Simplified Statement of Work for fiscal year 2021-2022 that serves as the Unified Planning Work Program; AND

WHEREAS, in order to support the elements of the 2021-2022 Unified Planning Work Program, the *Ithaca-Tompkins County Transportation Council* continues its designation of the New York State Department of Transportation to be the grant applicant on its behalf; AND

WHEREAS, the New York State Department of Transportation has agreed to apply for necessary regular program funding under the Federal Transit Administration Section 5303 program, under the Federal Transit Administration Section 5307 program, and under the Federal Highway Administration "PL" transportation planning program in amounts consistent with this approved 2021-2022 Unified Planning Work Program;

NOW THEREFORE BE IT RESOLVED, that the *Ithaca-Tompkins County Transportation Council* hereby approves the 2021-2022 Unified Planning Work Program and directs the submission thereof to the appropriate Federal and State agencies and directs the filing of the appropriate grant applications to support the program;

BE IT FURTHER RESOLVED, that the Transportation Policy Committee of the *Ithaca-Tompkins County Transportation Council* hereby authorizes and directs its Staff Director to execute and administer the 2021-2022 Unified Planning Work Program in cooperation with and with the assistance of the Transportation Planning Committee.

This resolution having been considered and approved on February 16, 2021.

ITEM IV

Director's Report

Report:

-*Public Involvement Procedures* – 45-day comment period is ongoing through end of February.
More at: www.tompkinscountyny.gov/itctc/public

-A meeting of TIP project sponsors is planned for Feb. 19, 1-2pm. Goal of the meeting is to coordinate project implementation for the 2021 construction season. Meeting information and links will be sent via email.

Action Requested: This item is for information purposes.

ITEM V

Member Reports

Report: This agenda item is provided for the purpose of allowing members to discuss issues of common concern. Examples might include: UPWP-related activities, local implementation of actions identified in the LRTP or construction updates.

Action Requested: This item is for information purposes.

ITEM VI

Adjournment

**The next meeting of the *ITCTC Policy Committee* will be held on:
Tuesday, February 16, 2021, 1:00 p.m.**

**The next meeting of the *ITCTC Planning Committee* will be held on:
Tuesday, March 16, 2021, 10:00 a.m.**

The 2021 Meeting Schedule can be viewed on the ITCTC website: <http://tompkinscountyny.gov/ITCTC/meetings>

If you are unable to attend a meeting, please inform the ITCTC Office and arrange for your proxy to be in attendance.

Meetings may be cancelled in advance due to a lack of sufficient action items on the agenda.

**THE FOLLOWING PAGES CONTAIN THE ATTACHMENT FOR
AGENDA ITEM II**

- II. Approval of Joint Committee Action Summary – December 15, 2020**
(See page 1 above)

Approval of Action Summary
December 15, 2020 Meeting

JOINT COMMITTEE MEETING ACTION SUMMARY

December 15, 2020 - 1:00 p.m.

Present: *Policy Committee* **Meloney McMurry, Chair** (Village of Cayuga Heights), **David Smith, Secretary** (NYSDOT Region 3), **Mike Lane** (Tompkins County Legislature), **Rod Howe** (Town of Ithaca), **Timothy Logue** (City of Ithaca), **Ray Burger** (Town of Dryden), **Reed Huegerich** (Cornell University), **Michael Allinger** (Town of Newfield), **Michelle Wright** (Town of Ulysses), **Mark Frechette** (NYSDOT Reg.3), **Dave Roth** (NYSDOT Reg.3), **John Reichert** (NYSDOT Region 3), **Carlos Gonzalez** (FHWA).

Planning Committee: **Timothy Logue, Chair** (City of Ithaca), **Ray Burger, Vice Chair** (Town of Dryden), **Katie Borgella** (Tompkins County), **Sue Ritter** (Town of Ithaca), **John Webert** (Tompkins County Highway), **Reed Huegerich** (Cornell University), **Kate Supron** (Cornell University), **Matt Yarrow** (TCAT), **Eric Hathaway** (City of Ithaca), **Michelle Wright** (Town of Ulysses), **Mark Frechette** (NYSDOT Reg.3), **Dave Roth** (NYSDOT Reg.3), **John Reichert** (NYSDOT Region 3), **Carlos Gonzalez** (FHWA).

Excused: *Policy Committee:* **Don Hartill, Vice Chair** (Village of Lansing), **Jason Leifer** (Town of Dryden), **Bill Goodman** (Town of Ithaca), **Svante Myrick**, (City of Ithaca), **Frank Proto** (TCAT Board), **Joel Gagnon** (Town of Danby), **Stephanie Redmond** (Town of Enfield), **Don Scheffler** (Town of Groton), **Joseph Wetmore** (Town of Lansing), **Adam Klein** (FTA).

Planning Committee: **Brent Cross** (Village of Cayuga Heights), **Dan Thaete** (Town of Ithaca), **Michael Smith** (Town of Ithaca), **John Courtney** (Village of Lansing), **Stephanie Redmond** (Town of Enfield), **Michael Perkins** (Town of Groton), **Kevin Berggren** (Town of Newfield), **Joseph Wetmore** (Town of Lansing), **C.J. Randall** (Town of Lansing), **Adam Klein** (FTA).

Staff: **Fernando de Aragón, Teresa Linde, Jay Lambrix.**

Guests: **Dwight Mengel** (Tompkins County DSS, Chief Transportation Planner)

Tim Logue assumed the Chair at approximately 1:04 pm.

I. Public Comment Period

Report: There were no public comments.

Planning Committee Business Items (1:05 p.m.):

II. Approval of Planning Action Summary – November 17, 2020

Action: The Action Summary from November 17, 2020 was Moved by Ray Burger, seconded by Sue Ritter, and approved by the ITCTC Planning Committee without modification; Kate Supron abstained.

III. Election of Officers for 2021

Action: Moved by Reed Huegerich, seconded by Sue Ritter and unanimously approved to elect Tim Logue as Chair and Ray Burger as Vice Chair for the 2021 ITCTC Planning Committee.

*The Planning Committee meeting ended at 1:08 p.m.
Meloney McMurry assumed the Chair for the Policy Committee portion of the meeting.*

Policy Committee Business Items (1:08 p.m.):

IV. Approval of Policy Committee Action Summary – October 20, 2020

Report: Meloney McMurry had a minor correction to the action summary. In the list of members present, Ron Hardaway was incorrectly listed as representing the Village of Cayuga Heights; prior to the meeting, the action summary was corrected to show him as being from the Village of Lansing.

Action: The Action Summary from October 20, 2020 was Moved by Dave Smith, seconded by Mike Lane, and approved by the ITCTC Policy Committee with a minor modification.

V. Election of Officers for 2021

Report: Fernando de Aragón reported that the term for Policy Committee officers is two years; 2021 will be the second year for the current Chair and Vice-Chair so Meloney McMurry and Don Hartill will remain in those seats, respectively, for another year. No election is needed this year.

The Policy Committee meeting ended at 1:10 p.m.

Joint Planning & Policy Committee Business Items (1:10 p.m.):

VI. Approval of 2021 Meeting Schedule

Report: Fernando de Aragón reported that the meeting schedule proposed for 2021 is similar to previous years. He asked if there were any comments; hearing none he asked for joint committee approval.

Action: The 2021 ITCTC Meeting Schedule was Moved by Dave Smith, seconded by Kate Supron, and approved by both the ITCTC Planning and Policy Committee members.

2021 DRAFT ITCTC MEETING SCHEDULE

Planning Committee <i>10:00 a.m. – 12:00 p.m.</i>	Meetings will continue to be remote online/video using Zoom, throughout 2021.	Policy Committee <i>1:00 – 3:00 p.m.</i>
January 19, 2021		
		February 16, 2021
March 16, 2021		
		April 20, 2021
May 18, 2021		
June 15, 2021	<i>Joint meeting at 1:00 p.m.</i>	June 15, 2021
July 20, 2021		
		August 17, 2021
September 14, 2021		
		October 19, 2021
November 16, 2021		
December 21, 2021	<i>Joint meeting at 1:00 p.m.</i>	December 21, 2021

VII. Review Draft 2021-2022 Unified Planning Work Program (UPWP)

Report: A draft of the Simplified Statement of Work/UPWP for the April 1, 2021–March 31, 2022 fiscal year was sent to committee members prior to the meeting.

Fernando de Aragón reviewed the emphasis areas in the draft UPWP and reported the following:

- No action is required; this is a first draft of the UPWP.
- It has been submitted to NYSDOT for review and comments have been received.
- The auditable budget tables will be inserted into the next draft.
- The ITCTC anticipates the continuation of dealing with the impacts of Covid19 through 2021.
- An ongoing project for staff has been assisting to get bike share back in the Ithaca and urban area. The deadline for responses is Friday, December 18th. The goal is to have a bike share service in place by next spring or summer.
- The agency is prepping for a TIP update, perhaps for next fall. Mark Frechette added that the normal TIP cycle would be for an update next fall, however, due to the unknowns around the federal transportation bill, conversations will be had after the new Congress goes in. NYSDOT will keep the ITCTC updated.
- Committee members were asked to send any comments/questions about the draft UPWP to Fernando.
- Committee approvals will be sought in January and February 2021.

Action: This item was for information and review.

VIII. Update of Public Involvement Procedures (PIP)

Report: Fernando de Aragón reported that the ITCTC's Public Involvement Procedures have not needed to be updated since 2007. Due to the pandemic, changes have occurred to the ways the public can be informed and participate so an update was needed in 2020. The document has been made easier to read and now includes the ways technology has been utilized, such as remote meetings, etc.

A 45-day public comment period is required by federal regulations; the ITCTC committee members are being asked to review the document and authorize staff to make it available for public comment.

Action: Moved by Michelle Wright, seconded by Tim Logue and unanimously approved to make the draft PIP available for a 45-day public comment period starting in January 2021.

IX. Coordinated Public Transit-Human Services Transportation Plan – Special Community Mobility Projects

Report: Dwight Mengel reported the following:

- Four (4) mobility management projects proposals are recommended for funding.
- Projects are solicited from the public; they are reviewed by the Public Transit-Human Services Committee and brought before the ITCTC for approval.
- ITCTC endorsement is required in order to award the contracts for 2021. Meloney McMurphy asked if all of the applicants have received funding in previous years; Dwight Mengel replied that they have.
- He asked if there were any questions; hearing none, a vote was taken, and the amendment approved. Tim Logue and Reed Huegerich announced that, since they are both board members of the Center for Community Transportation, Inc., they would each be abstaining from the vote to avoid any conflict of interest.

Action: The Amendment to the Tompkins County Coordinated Public Transit-Human Service Transportation Plan was Moved by Kate Supron, seconded by Matt Yarrow and recommended for Policy Committee endorsement, with two abstentions.

Action: The Amendment to the Tompkins County Coordinated Public Transit-Human Service Transportation Plan was Moved by David Smith, seconded by Rod Howe and approved for Policy Committee endorsement, with two abstentions.

2021 SCMP Proposals Recommended by the Tompkins County Coordinated Planning Committee

	Applicant	Project Name /Description	Type	Total	Federal	State Match	Local
1	Human Services Coalition	211-FISH Call Center Management	Mobility Management	\$29,981	\$23,98	\$2,998	\$2,998
2	Center for Community Transportation, Inc.	2021 Ithaca Bicycle Travel Training & Support	Mobility Management	\$43,700	\$34,96	\$4,370	\$4,370
3	Cornell Cooperative Extension/ Way2Go	Volunteer Driver Recruitment	Mobility Management	\$18,778	\$15,02	\$1,878	\$1,878
4	Cornell Cooperative Extension/ Way2Go	Education & Outreach: Purchasing EV Cars by Low-Moderate Income Buyers	Mobility Management	\$5,384	\$4,307	\$538	\$538
			GRAND TOTAL	\$97,843	\$78,274	\$9,784	\$9,784
			Total New Federal & State Funding		\$88,058		
Federal Revenues:		FFY 2021 Section 5307	\$78,274				

X. Director's Report

Report: Fernando de Aragón reported the following:

- Rt.13 Corridor Study 2020 is completed and the final contract requirements are being wrapped up. Final report is available at: <https://tompkinscountyny.gov/planning/transportation-choices/rt13corridor> .
- The annual listing of obligated projects will be completed before Dec. 31; a legal ad will be run in the Ithaca Journal this month and the list will be made available on the ITCTC website.
- Tom Mank's final contribution as an ITCTC staff member was preparation of the 2015-2019 Summary Report of High Crash Road Segments and Intersections. One interesting item was that alcohol, drugs, and cell phone use all rated very low as crash factors in Tompkins County. The report was sent to ITCTC committee members via email prior to this meeting. It can also be viewed on the ITCTC web site. www.tompkinscountyny.gov/itctc
- A meeting with TIP project sponsors will be scheduled in February; the purpose will be to discuss projects and upcoming construction. Mark Frechette added that the focus will be on any projects to be obligated in this federal fiscal year (FFY 10/1/20-9/30/2021).

Action: This item was for informational purposes only.

XI. Member Reports

Report:

1. **John Webert (Tompkins County Highway).**
 - The Ellis Hollow Road project is done.
 - The Ludlowville Bridge will be open soon; there will be a short closure in the spring for some minor work.
 - Bridge NY projects: 1. Central Chapel and Etna Roads are awaiting construction authorization through DOT.
2. Culvert work is on schedule for 2021.
2. **David Smith (NYSDOT Reg. 3).**
 - The Route 34B Bridge (over Salmon Creek) is closed; the consultant is working on its demo plan as the project moves along.
 - Route 13 over Six Mile Creek will begin construction in 2021 with a lot of the work happening at night to avoid lane closures as much as possible during the day. Some closures will be scheduled for later in the project during the bridge approach work.
3. **Mark Frechette (NYSDOT Region 3).**
 - Six Culvert NY projects have completed their ADPs (Advance Detail Plans); they will be inspected this spring, a contractor will be selected by May, and work will begin in the summer/fall. Culverts will be upsized to mitigate flooding problems.
 - Tompkins County has three projects using state funds through the governor's pavement program for the state system. Next summer work will be done on 34B in the Town of Lansing, Route 34 in the Village of Lansing, Route 34 in the Town of Newfield, as well as in the Towns of Danby and Ithaca. These will be approximately \$4.5M worth of projects, milling and paving approximately 18 miles of roads.
4. **Tim Logue (City of Ithaca).**
 - The Hector Street and Brindley Street Bridge projects are done.
 - The East State Street retaining wall project is moving along.
 - Paving for Elmira Road will be bid in early January 2021.
 - The Black Diamond Trail bridge is scheduled for construction in 2021.
 - Build Grant: the city is looking for a redesign of Route 13 on the north side of the city.
 - Kent Johnson will be participating in the Fulbright Program and is moving to Ireland, his last day with the City of Ithaca is Friday; hiring for his position will take place in-office.
5. **Mike Lane (Tompkins County Legislature).**
 - The Tompkins County Legislature approved the resolution for the ITCTC Director's 2021 salary.
6. **Sue Ritter (Town of Ithaca).**
 - The Danby Road sidewalk is complete.
 - Thank you to the city for completing the Aurora Street connection.
 - The Gateway Trail is out to bid; the bid deadline is Friday.

7. **Eric Hathaway (City of Ithaca).**
 - The Green Street garage will be closed in March; a mitigation plan is in the works.
 - He asked Carlos Gonzalez (FHWA) if they could have a discussion after the meeting about the grant status, given that the TCAT program is set to expire. Mr. Gonzalez said he would be happy to talk with him later today.
8. **Reed Huegerich (Cornell University).**
 - Cornell's in-person fall semester wrapped up successfully. The spring semester is scheduled to start in-person classes February 8 but the university is "playing it by ear" depending on Covid19 outbreaks.
9. **Matt Yarrow (TCAT).**
 - TCAT's transit development plan process is ongoing; input can be sent to his email address.
 - There may be reduced TCAT service into the spring, upon review of Covid19 outbreaks.

Action: This item was for informational purposes only.

XII. Adjournment

Action: Moved by Tim Logue, seconded by John Webert and unanimously agreed to adjourn the December 15, 2020 Joint ITCTC Planning & Policy Committee meeting at approximately 1:54 pm.

Planning Committee Action:
Approval of 12/15/20 Action Summary:

January 19, 2021
Motion:
Second:
Vote: