



Tompkins County

Finance Department

2016 Budget Presentation

Recommended Budget

	2015 Modified	2016 Recommended	\$ Change	% Change
Expenditures	1,165,733	1,387,418	221,685	19.02%
Revenues	387,316	360,393	(26,923)	-6.95%
Net Local	778,417	1,027,025	248,608	31.94%

Major Initiatives for 2016

1. Pursue electronic processing of contracts through eGov
2. Continue rolling out TimeForce electronic timesheet input
3. Interview & hire 3 candidates to replace current employees that will retire in 2016. The succession plan is to have retiring employees train the new employees
4. Provide training sessions for County Departments on the proper procedures for Purchasing, Accounts Payable, Fixed Assets, & Budget Adjustments

Major Initiatives for 2016

5. Prepare training guide of job duties with detailed explanations of all aspects of jobs in preparation for staff retirements
6. Continue the collaboration with Planning, Visitor's Bureau, AirBnB, private homes, etc. to get places registered for Room Tax Program to ensure that anyone renting out rooms, etc. and collecting money for this pay their fair share to the County

Full-Time Equivalents

2013	2014	2015	2016 Target	2016 Rec	# Change	% Change
11.0	11.0	11.0	11.0	12.0	1	9.09%

Over-Target Requests Supported by the Recommended Budget

Page #	OTR #	Priority	Req. OTR	Req. Source	Rec. OTR	Rec. Source	Purpose
4-111	22	1	\$24,505	Target	\$24,505	Target	Increase Target to offset declining revenues – advertising, title search, etc.
4-111	23	2	\$73,597	One-time	\$73,597	One-time	Support for overlap of outgoing and incoming employees
4-112	24	3	\$26,500	Target	\$26,500	Target	Ongoing costs for Electronic Contract/RFP /Bid System
4-112	25	4	\$20,000	Target	\$20,000	Target	Increasing auditors fees
4-113	26	5	\$119,241	Target	\$119,241	Target	Deputy Director of Finance Position