

Tompkins County 2024 Countywide Shared Services Plan

Introduction

In accordance with New York State Law, Tompkins County convened a panel of mayors and supervisors to develop the County's 2024 Shared Services Plan. Areas of discussion for possible municipal collaboration and shared services included cybersecurity, code administration, animal control, and broadband. After much discussion, it was agreed by the Panel to support an initiative developed by the County's Department of Emergency Response (DoER) that would enhance emergency response services throughout the County. The Countywide Rapid Medical Response program is a cost effective means of meeting the critical need for emergency response in the County. It is outlined in detail on the following pages. It has the full support of the Shared Services Panel.

Countywide Rapid Medical Response

Tompkins County is in the process of planning to implement a Rapid Medical Response Team—a service that would be cost prohibitive to most of Tompkins County municipalities without sharing the service. This will be a team of professional New York State certified Emergency Medical Technicians (EMTs) that will be strategically placed throughout the county, in response vehicles, with the mission to provide Emergency Medical Services (EMS) to the county. The Rapid Medical Response Team would augment local community-based first responders in providing first response services to county residents and visitors during medical and traumatic emergencies, while they await the arrival of a transport ambulance agency.

Tompkins County Rapid Medical Response is a pilot project in the planning phase. Approved by the Tompkins County Legislature, it will be made operational in 2024 and operated by the County's Department of Emergency Response (DoER). The longstanding EMS model in Tompkins County municipalities is volunteer based, except for a professional ambulance service operated by Dryden Ambulance, Inc., Groton Fire Department and Ambulance, and Trumansburg EMS, and a private EMS operated by Bangs Ambulance.

The volunteer model of local municipalities met the need for emergency services in the past, but this is no longer a sustainable or reliable model. The 2023 YTD 9-1-1 call statistics support this claim, with 45% of all volunteer rescue 9-1-1 calls going unanswered by local community-based rescues and only 22% of the county's 279 EMS personnel being volunteers.

As part of this pilot project, Tompkins County is considering seeking the startup and operating costs for the first year through the NYS Local Government Efficiency grant and NYS Countywide Shared Services Initiative (CWSSI) funding. Estimated startup and operating costs for the first year include personnel, three rapid response vehicles, equipment, materials, and supplies, and totals \$699,794. Subsequent annual operating costs of the rapid medical response service are estimated at \$504,956 as demonstrated in Appendix A. The County will need to consider cost sharing or other arrangements with municipalities to support ongoing operational expenses for year 2 and beyond.

The startup costs for the County to provide a service which includes three transport ambulances in place of rapid response vehicles is \$1,584,473, with annual operating costs of \$861,475 as demonstrated in Appendix B. The estimated costs of a countywide ambulance service have been included to demonstrate the significant cost savings of the County's proposed approach to invest in a Rapid Medical Response program rather than a transport ambulance service.

The calculated taxpayer savings from the avoided cost for each municipality to create and fund this professional service is estimated at \$1,557,591 in year one, which considers the total costs of individual municipalities establishing their own Rapid Medical Response programs. The cost per municipality is calculated by reducing the equipment, staff, and other expenditures to reflect the appropriate size for most of Tompkins County's rural municipalities. A detailed list of the estimated startup costs, personnel, and operating expenditures at the municipal level are included in Appendix C. The

ongoing annual expenses for each municipality to operate a rapid medical response or ambulance service are included in Appendix D.

Appendices E & F represent the total cost savings for both Rapid Medical Response and Ambulance services for the municipalities for both the first year and subsequent years. This comparison is used to demonstrate the significant savings of the County's proposed approach to invest in a Rapid Medical Response program rather than those municipalities without an ambulance service funding and managing their own emergency medical response program.

The diagram in Appendix G demonstrates how the number of necessary rapid medical response vehicles was determined. This diagram illustrates strategically placed vehicles, throughout the County, with a 15-mile radius to demonstrate their response times.

Total estimated tax savings for 2024 and 2025 are summarized in the following table for all eligible municipalities. Startup costs were removed from the estimate after the 2024 savings.

Shared Service Project	2024 Net Tax Savings	2025 Net Tax Savings
Tompkins County Rapid	\$ 1,557,591.48	\$983,077.04
Medical Response		

Representations

The development of this Plan followed the guidance provided by the State and required by Law, namely:

- A panel of mayors and supervisors was convened, meeting one three separate occasions, and participated fully in the development of the Plan;
- Bargaining Unit leadership of all participating municipalities, including the County, was invited to submit
 recommendations and perspectives either directly to the Panel or through a dedicated email address
 established for this purpose. No comments were received;
- Five (5) public hearings were held after due public notice. Hearings occurred on September 6, (Town of Caroline), September 28 (Town of Newfield), October 11 (Town of Enfield), October 18 (Town of Lansing), and October 3 (Tompkins County Legislature);
- The Tompkins County Legislature approved a resolution recommending the adoption of the Plan as drafted by the Shared Services Panel, following a 30 day review period;
- The Shared Services Panel convened on December 11, 2023 and approved the Plan as contained in this document.

Cou	untywide Rapid Medi	cal Response Startu	o Costs
		Annual Cost per Response Unit	Total Cost (3 Total Response Units)
Medical Direction	\$250/hour (30 hours)	N/A	\$7,500.00
Personnel	\$25.46/hour per employee (3120 hours)	\$79,435.20	\$238,305.60
Fringe Benefits	\$11.25/hour per employee (3120 hours)	\$35,100.00	\$105,300.00
Personnel	EMS Manager – 100%	\$76,814.00	\$76,814.00
Fringe Benefits	EMS Manager – 100%	\$33,928.74	\$33,928.74
Personnel	Director – 10%	\$10,200.00	\$10,200.00
Fringe Benefits	Director – 10%	\$4,505.34	\$4,505.34
Fuel		\$5,800.00	\$17,400.00
Vehicle Maintenance		\$1,000.00	\$3,000.00
Vehicle (New)		\$55,000.00	\$165,000.00
MDT (Dispatch)		\$3,500.00	\$10,500.00
Radios		\$3,500.00	\$10,500.00
Uniforms	\$500.00/employee	\$1,500.00	\$4,500.00
EMS Supplies		\$4,113.64	\$12,340.92
Totals:		\$314,396.92	\$699,794.60

	Countywide Rapid Medic	cal Response Annual Co	sts
		Annual Cost per Response Unit	Total Cost (3 Total Response Units)
Medical Direction	\$250/hour (30 hours)	N/A	\$7,500.00
Personnel	\$25.46/hour per employee (3120 hours)	\$79,435.20	\$238,305.60
Fringe Benefits	\$11.25/hour per employee (3120 hours)	\$35,100.00	\$105,300.00
Personnel	EMS Manager – 100%	\$76,814.00	\$76,814.00
Fringe Benefits	EMS Manager – 100%	\$33,928.74	\$33,928.74
Personnel	Director – 10%	\$10,200.00	\$10,200.00
Fringe Benefits	Director – 10%	\$4,505.34	\$4,505.34
Fuel		\$5,800.00	\$17,400.00
Vehicle Maintenance		\$1,000.00	\$3,000.00
Uniforms	\$500.00/employee	\$1,500.00	\$4,500.00
EMS Supplies		\$1,167.59	\$3,502.77
Totals:		\$249,450.87	\$504,956.45

Appendix B

Countywide Ambulance Startup Costs					
		Annual Cost per Response	Total Cost (3 Total Response		
		Unit	Units)		
Medical Direction	\$250/hour (30 hours)	N/A	\$7,500.00		
Personnel (2 employees/truck/shift)	\$25.46/hour per employee (3120 hours)	\$158,870.40	\$476,611.20		
Fringe Benefits	\$11.25/hour per employee	¢70 200 00	¢310 600 00		
(2 employees/truck/shift) Personnel	(3120 hours)	\$70,200.00	\$210,600.00		
i croomici	EMS Manager – 100%	\$76,814.00	\$76,814.00		
Fringe Benefits					
	EMS Manager – 100%	\$33,928.74	\$33,928.74		
Personnel	Director – 10%	\$10,200.00	\$10,200.00		
Fringe Benefits	Director – 10%	\$4,505.34	\$4,505.34		
Fuel		\$5,800.00	\$17,400.00		
Vehicle Maintenance		\$1,000.00	\$3,000.00		
Vehicle (New)		\$206,000.00	\$618,000.00		
MDT (Dispatch)		\$3,500.00	\$10,500.00		
Radios		\$3,500.00	\$10,500.00		
Uniforms	\$500.00/employee	\$3,000.00	\$9,000.00		
Soft Supplies		\$31,971.26	\$95,913.78		
Totals:		\$609,289.74	\$1,584,473.06		

Countywide Ambulance Annual Costs				
		Annual Cost per Response Unit	Total Cost (3 Total Response Units)	
Medical Direction	\$250/hour (30 hours)	N/A	\$7,500.00	
Personnel (2 employees/truck/shift)	\$25.46/hour per employee (3120 hours)	\$158,870.40	\$476,611.20	
Fringe Benefits (2 employees/truck/shift)	\$11.25/hour per employee (3120 hours)	\$70,200	\$210,600	
Personnel	EMS Manager – 100%	\$76,814.00	\$76,814.00	
Fringe Benefits	EMS Manager – 100%	\$33,928.74	\$33,928.74	
Personnel	Director – 10%	\$10,200.00	\$10,200.00	
Fringe Benefits	Director – 10%	\$4,505.34	\$4,505.34	
Fuel		\$5,800.00	\$17,400.00	
Vehicle Maintenance		\$1,000.00	\$3,000.00	
Uniforms	\$500.00/employee	\$3,000.00	\$9,000.00	
EMS Supplies		\$3,971.80	\$11,915.40	
Totals:		\$368,290.28	\$861,474.68	

	Rescue Start-up Costs			
	Town's Cost	DoER's Cost	Cost Difference	
Town of				
Caroline	\$ 556,846.52			
Town of Danby	\$ 377,897.68			
Town of				
Dryden	\$ 661,320.94			
Town of				
Groton	\$ 94,474.42			
Town of Enfield	\$ 188,948.84			
Town of				
Lansing	\$ 188,948.84			
Town of				
Newfield	\$ 188,948.84			
	\$ 2,257,386.08	\$ 699,794.60	\$ 1,557,591.48	

	Ambulance Start-up Costs				
	Town's Cost		DoER's Cost	Cost Difference	
Town of					
Caroline	\$1,451,524.98				
Town of Danby Town of	\$ 967,683.32				
Dryden Town of	\$1,693,445.81				
Groton	\$ 241,920.83				
Town of Enfield Town of	\$ 483,841.66				
Lansing Town of	\$ 483,841.66				
Newfield	\$ 483,841.66				
-	\$5,806,099.92	\$	1,584,473.06	\$ 4,221,626.86	

^{**}Note: The cost for each town to start up their own service does *not* include the salary and fringe benefits of any Dept of Emergency Response staff **

	Rescue Yearly Operating Costs				
		Town's Cost	DoER's Cost	Cost Difference	
Town of Caroline	\$	372,008.37			
Town of Danby	\$	248,005.58			
Town of Dryden	\$	434,009.77			
Town of Groton	\$	62,001.40			
Town of Enfield	\$	124,002.79			
Town of Lansing	\$	124,002.79			
Town of					
Newfield	\$	124,002.79			
	\$	1,488,033.49	\$ 504,956.45	\$ 983,077.04	

	Ambulance Yearly Operating Costs					
	Town's Cost	0	oER's Cost		Cost Difference	
Town of						
Caroline	\$728,426.60					
Town of Danby	\$ 485,684.40					
Town of						
Dryden	\$849,947.70					
Town of Groton	\$ 121,421.10					
Town of Enfield	\$ 242,842.20					
Town of						
Lansing	\$ 242,842.20					
Town of						
Newfield	\$ 242,842.20					
	\$2,914,006.40	\$	861,474.68		\$ 2,052,531.72	

^{**}Note: The cost for each town to start up their own service does *not* include the salary and fringe benefits of any Dept of Emergency Response staff**

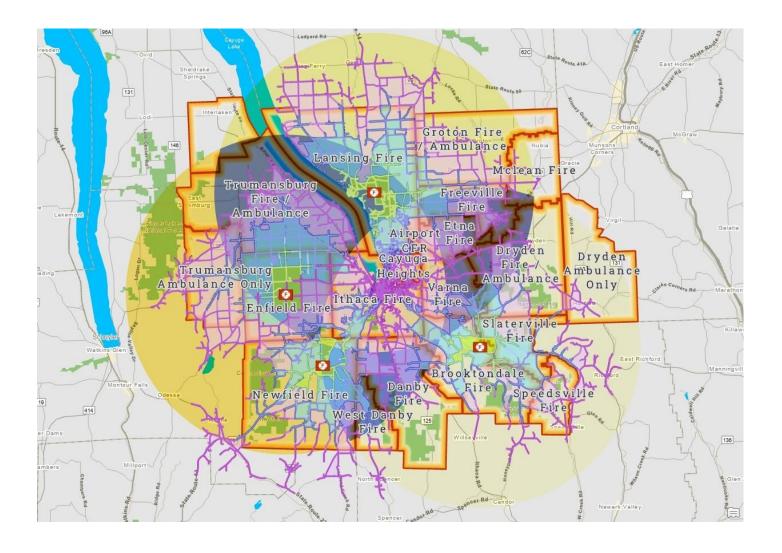
Appendix E

Total Cost Savings for Startup Year					
	Rapid Medical Response Ambulance Services				
Total Cost to Municipalities	\$	2,257,386.08	\$	5,806,099.92	
Total Cost to County	\$	699,794.60	\$	1,584,473.06	
	\$	1,557,591.48	\$	4,221,626.86	

Appendix F

Total Annual Cost Savings				
	Rapid I	Medical Response	Amb	ulance Services
Total Cost to Municipalities	\$	1,488,033.49	\$	2,914,006.40
Total Cost to County	\$	504,956.45	\$	861,474.68
	\$	983,077.04	\$	2,052,531.72

Appendix G



Shared Services Panel Members

<u>Supervisors</u>	<u>Municipality</u>	
Mark Witmer	Town of Caroline	
Joel Gagnon	Town of Danby	
Jason Leifer	Town of Dryden	
Stephanie Redmond	Town of Enfield	
Donald Scheffler	Town of Groton	
Rod Howe	Town of Ithaca	
Ed LaVigne	Town of Lansing	
Michael Allinger	Town of Newfield	
Katelin Olson	Town of Ulysses	
<u>Mayors</u>		
Linda Woodard	Village of Cayuga Heights	
Michael Murphy	Village of Dryden	
Miles McCarty	Village of Freeville	
Chris Neville	Village of Groton	
Laura Lewis	City of Ithaca	
Ronny Hardaway	Village of Lansing	
Rordan Hart	Village of Trumansburg	
County Legislators		
Shawna Black	Chair, Tompkins County Legislature	
Dan Klein	Vice Chair, Tompkins County Legislature	
County Administration		
Lisa Holmes	Tompkins County Administrator	
Bridgette Nugent	Tompkins Deputy County Administrator	



County-Wide Shared Services Property Tax Savings Plan Summary Appendix A

County of Tompkins
County Contact: Bridgette Nugent
Contact Telephone: 607-274-5550
Contact Email: bnugent@tompkins-co.org

Partners Row 1 - 1 (total # of) Cities in County Participating Cities Panel Representative Vote Cast (Yes or No)* 1. City of Ithaca Laura Lewis, Mayor Yes 2. 3.

Row 2 – 9 (total # of) Towns in County			
	Participating Towns	Panel Representative	Vote Cast (Yes or No)*
1.	Town of Caroline	Mark Witmer, Supervisor	Yes
2.	Town of Danby	Joel Gagnon, Supervisor	Yes
3.	Town of Dryden	Jason Leifer, Supervisor	Yes
4.	Town of Enfield	Stephanie Redmond, Supervisor	Yes
5.	Town of Groton	Donald Scheffler, Supervisor	Yes
6.	Town of Ithaca	Rod Howe, Supervisor	Yes
7.	Town of Lansing	Ed LaVigne, Supervisor	
8.	Town of Newfield	Michael Allinger, Supervisor	Yes
9.	Town of Ulysses	Katelin Olson, Supervisor	Yes
10.			
11.			
12.			
13.			
14.			
15.			
16.			



County-Wide Shared Services Property Tax Savings Plan Summary

17.					
18.					
19.					
20.					
	Iditional Sheets if necessary ritten justification provided by each Panel Rep	presentative in support of his or her vote on the Plan is attached h	ereto, as Exhibit 1.		
	Row 3 – 6 (total # of) Villages in County				
	Participating Villages	Panel Representative	Vote Cast (Yes or No)*		
1.	Village of Cayuga Heights	Linda Woodard, Mayor	Yes		
2.	Village of Dryden	Michael Murphy, Mayor			
3.	Village of Freeville	Miles McCarty, Mayor			
4.	Village of Groton	Chris Neville, Mayor			
5.	Village of Lansing	Ronny Hardaway, Mayor	Yes		
6.	Village of Trumansburg	Rordan Hart, Mayor	Yes		
7.					
8.					
9.					
10.					
	Iditional Sheets if necessary ritten justification provided by each Panel Rep	presentative in support of his or her vote on the Plan is attached h	ereto, as Exhibit 1.		
Row		istricts, BOCES, and Special Improvement			
	rticipating School Districts, ES, and Special Improvement Districts	Panel Representative	Vote Cast (Yes or No)*		
1.					
2.					
3.					
4.					
5.					
6.					
7.					
8.					



County-Wide Shared Services Property Tax Savings Plan Summary

9.					
10.					
11.					
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15.					
16.					
17.					
18.					
19.					
20.					
Use Ac	ditional Sheets if necessary	presentative in support of his or her vote on the Plan is attached h	ereto. as Exhibit 1.		
Row					
	2023 Local Government Property Taxes	, , , , , , , , , , , , , , , , , , ,			
		\$305,958,768			
Row	Row 6				
2023 Participating Entities Property Taxes		The sum total of property taxes levied in the by the county, any cities, towns, villages, so districts, BOCES, and special improvement identified as participating in the panel in the above.	school ts districts		
		\$84,022,003 (Entities included in Appendix D	of the Plan)		
Row 7					
	Total Anticipated Savings	The sum total of net savings in such plan certified as being anticipated in calendar year 2024, calendar year 2025, and annually thereafter.			
		\$1,557,591.48 (2024) \$983,077.04 (2025)			
Row	8				
	Anticipated Savings as a ercentage of Participating Entities property taxes	The sum total of net savings in such plan being anticipated in calendar year 2024 as percentage of the sum total in Row 6, cale	а		



County-Wide Shared Services Property Tax Savings Plan Summary

	2024 as a percentage of the sum total in Row 6, and annually thereafter as a percentage of the sum total in Row 6.		
	1.85%		
Row 9			
Anticipated Savings to the Average Taxpayer	The amount of the savings that the average taxpayer in the county will realize in calendar year 2024, calendar year 2025, and annually thereafter if the net savings certified in the plan are realized.		
	\$42.26 (2024) \$26.67 annually thereafter		
Row 10			
Anticipated Costs/Savings to the Average Homeowner	The percentage amount a homeowner can expect his or her property taxes to increase or decrease in calendar year 2024, calendar year 2025, and annually thereafter if the net savings certified in the plan are realized.		
	-2.97% (2024) -1.88% (2025), -1.88% annually thereafter		
Row 11			
Anticipated Costs/Savings to the Average Business	The percentage amount a business can expect its property taxes to increase or decrease in calendar year 2024, calendar year 2025, and annually thereafter if the net savings certified in the plan are realized.		
	-2.97% (2024) -1.88% (2025), -1.88% annually thereafter		
CERTIFICATION			
I hereby affirm under penalty of perjury that information provided is true to the best of my knowledge and belief. This is the finalized county-wide shared services property tax savings plan. The county-wide shared services property tax savings plan was approved on <u>December 11</u> , 2023, and it was disseminated to residents of the county in accordance with the County-wide Shared Services Property Tax Savings Law.			
Lisa Holmes	County Chief Executive Officer		
(Print Name)			
Jise A. Holmes	12/12/2023		
Transfer de la	(Signature) (Date)		



Panel Vote

December 11, 2023

I, the undersigned, have read and understand the Shared Services Plan submitted to the Shared Services Panel
by Tompkins County Administrator Lisa Holmes.
Voel Gagnon Danby Town Supervisor Title/Municipality
Approval of Plan (please mark one):
Yes
No
I voted "Yes" for the Shared Services Plan because it will save Tompkins County taxpayer dollars.
Additional comments, or reason for voting "No"
It addresses a growing and important need
Ord Hagnon 607 227-4440
Signature Phone #



Panel Vote

December 11, 2023

Linda Woodard	Mayor, Village of Cay	ruga Heights
Name (Print)	Title/Municipality	9
Approval of Plan (please mark one):		
Yes X		
No		
I voted "Yes" for the Shared Services P dollars.	Plan because it will save Tompkins	County taxpayer
Additional comments, or reason for vot	ing "No"	•

Phone # 607-257-1238

Signature



Panel Vote

December 11, 2023

by Tompkins County Administrator Lisa Holme	s.
Michael Allinger	Supervisor / Newfield
Name (Print)	Title/Municipality
Approval of Plan (please mark one):	
Yes X	
No	
I voted "Yes" for the Shared Services dollars.	Plan because it will save Tompkins County taxpayer
the understanding that no funding for in the first year, 2024. We understand the County but we have no means to p budgets are tight and passing this serv	of this plan as a pilot for Tompkins County and with these services will be requested from Municipalities that there is a need for this consolidated service in provide financial support in 2024. Municipality vice to the taxpayers will require substantial proof that trically to the Town of Newfield before we can
4. Mrul Alm	
ignature	Phone # (607) 564-3669



Panel Vote

December 11, 2023

Mark Witmer	Supervisor Town of Caroline
Name (Print)	Supervisor, Town of Caroline Title/Municipality
Approval of Plan (please mark on	e):
Yes X	
No	
I voted "Yes" for the Shared Serv dollars.	ices Plan because it will save Tompkins County taxpayer
Additional comments, or reason for	or voting "No"

Signature

Phone #



Panel Vote

December 11, 2023

I, the undersigned, have read and understand the Shared Services Plan submitted to the Shared Services Panel

by Tompkins County Administrator Lisa Holmes.		
RORDAN HART Name (Print)	MAYOR, VILLAGE OF TITLE/Municipality	TRUMANSBURG
Approval of Plan (please mark one):		
Yes		
No		
I voted "Yes" for the Shared Services Plan dollars.	because it will save Tompkins County	taxpayer

Signature 607-387-6501
Phone #

Additional comments, or reason for voting "No"



Panel Vote

December 11, 2023

Ronny Hardaway	Mayor, Village of Lansing
ame (Print)	Title/Municipality
Approval of Plan (please mark one):	
Yes X	
No	
I voted "Yes" for the Shared Services Plandollars.	n because it will save Tompkins County taxpayer
Additional comments, or reason for voting	g "No"

Signature Hardow

607-351-8042

Phone #



Panel Vote

December 11, 2023

I, the undersigned, have read and understand the Shared Services Plan submitted to the Shared Services Panel by Tompkins County Administrator Lisa Holmes.

Town of Enfield, Supervsor Title/Municipality
se it will save Tompkins County taxpayer
(657)592-0131



Panel Vote

December 11, 2023

Jason Leifer	Supervisor, Town of Dryden
Name (Print)	Title/Municipality
Approval of Plan (please mark one	e):
Yes X	
No	
I voted "Yes" for the Shared Service dollars.	ces Plan because it will save Tompkins County taxpayer
Additional comments, or reason for	r voting "No"
On Lohn	607-844-8888

Phone #

Signature



Panel Vote

December 11, 2023

Deborah Mohlenhoff	City of Ithaca, Chief of Staff
me (Print)	Title/Municipality
Approval of Plan (please mark one):	
Yes X	
No	
I voted "Yes" for the Shared Services I dollars.	Plan because it will save Tompkins County taxpayer
Additional comments, or reason for vo	ting "No"
This vote was a proxy vote on behalf o	f Laura Lewis, Mayor, City of Ithaca.

607-274-6512

Signature Phone #





Approval of Plan (please mark one):
Yes ***** Sonald S. Scheffler, Supervisor Town of Groton
No
I voted "Yes" for the Shared Services Plan because it will save Tompkins County taxpayer dollars.
Additional comments, or reason for voting "No"



Panel Vote

I, the undersigned, have read and understand the Sha	red Services Plan	n submitted to the	Shared Services	Panel
by Tompkins County Administrator Lisa Holmes.				

Katelin Name (Print)	Olson	Town Supervisor Title/Municipality	Town of Ulgs
Approval	of Plan (please mark one):		
Yes $\frac{\overline{\lambda}}{\lambda}$			
No _	-		
I voted "Y dollars.	es" for the Shared Services Plan beca	ause it will save Tompkins Co	ounty taxpayer
Additional	l comments, or reason for voting "No	, ,	
Witten	Oer	607-387	- 5767
Sionlature	-	Phone #	



Panel Vote

December 11, 2023

I, the undersigned, have read and understand the Shared Services Plan submitted to the Shared Services Panel by Tompkins County Administrator Lisa Holmes.

Tompkins County Administrator Lisa Holmes.
Text House Title/Municipality Title/Municipality
Approval of Plan (please mark one):
Yes
No
I voted "Yes" for the Shared Services Plan because it will save Tompkins County taxpayer dollars.
Additional comments, or reason for voting "No"
For 607-273-1721 #

Signature

Phone #